

March, 2020

Dear Vendor,

We're excited about our 15th year of the Buchanan Farmers' Market . Our market will open Saturday, May 2 and run through October 10 with hours of 8 a.m. until 1 p.m. We are currently looking for a new market master as "Queen Sara" cannot join us this year. Please read this letter carefully for any new information.



The pricing at the Market will stay the same for the 2020 season. The Market has ten permanent stalls with water and electricity. **The cost for the permanent booths will be \$10 each Saturday with a 25% discount if you pay for the total season before April 10.** Using your own setup will cost \$5 per week. **If you wish to have the same tent space weekly, you must pay your \$120 for the full season before April 10. This is the only way to guarantee your same spot.** The more dates you sign up for, the better chance you have of staying in the same area each week. If you sign up for a date and have to cancel, the market master will be happy to reschedule a date for you. Non-profits will continue to pay \$5 for the permanent booth. Remember, you may choose to come weekly, bi-monthly, monthly or all season. **Please prepay the first five weeks of your choice when sending in your application.**

The permanent vendor space will be reserved for those with produce and farm related products. Placement at the market will be at the discretion of the market master. Any questions may be emailed to Beth at bchubb@comcast.net or call her at 269-695-3336.

Again, we will be on Facebook, the city website, our website and on the city's TV channel. In addition, we advertise in local print media. It is in your best interest to give us information about your business.

Remember, the deadline for getting the permanent stall discount or reserving your permanent tent space for the full season is April 10.

Fill out the vendor information form, enclose information about your business including your website, facebook page, etc., attach copies of your licenses if not already on file, read and sign the liability waiver, and return the forms with your **check made out to the Buchanan Farmers' Market** to

Beth Chubb
1803 E. Warren Woods Road
Buchanan, MI 49107

We expect you to show at the market on the dates you choose. Keep a copy of your dates and the market phone number 269-506-3021 handy so you can call if you need to make changes. The market phone is on 24/7 starting April 15. Call or text for information. **If you sign up for a date and DO NOT CANCEL, you will be charged a penalty fee of \$20 payable before you can vend with us again.** Please review the rules and regulations attached so that we may have another great year.

Sincerely,

Beth Chubb, Chairperson
Buchanan Farmers' Market