

March, 2012

Dear Vendor,

We are getting organized for the seventh year of the Buchanan Farmers' Market and hope you will want to be a vendor with us this year. The market will open Saturday, May 5 and run through October 20 with hours of 8 a.m. until 1 p.m. We have made some changes for the 2012 season, so please read carefully the rules and regulations attached .



The pricing at the Market will stay the same for the 2012 season. The Market has ten permanent stalls with water and electricity. We will **NOT** have tents available for rent this year. Our tents will be used in emergency situations only. **The cost for the permanent booths will be \$10 each Saturday with a 25% discount if you pay for the total season before April 1.** Using your own setup will cost \$5 per week. **If you wish to have the same tent space weekly, you must pay your \$125 for the full season before April 1. All vendors will have to prepay the dates they have chosen to be at the market.** If you sign up for a date and have to cancel, the Market Master will be happy to reschedule a date for you. Non-profits will continue to pay \$5 for the permanent booth saved for them. Remember, you may choose to come weekly, bi-monthly, monthly or all season.

Fill out the vendor information form, attach copies of your licenses if not already on file, read and sign the liability waiver, and return the forms with your check made out to the Buchanan Farmers' Market to

Beth Chubb
1803 E. Warren Woods Road
Buchanan, MI 49107

The permanent vendor space will be reserved for those with produce and farm related products. Placement at the market will be at the discretion of the market master. Any questions may be emailed to Beth at bchubb@comcast.net or call her at 269-695-3336. You may also call the market phone at 269-506-3021.

To help promote our market and your business better, we would like to have a biography of your business to use for publicity. Again, we will be on Facebook, the city website, our website and on the city's TV channel. In addition, we advertise in local print media. It is in your best interest to give us information about your business. Please return your biography with your application. **Remember, the deadline for getting the discount and reserving a permanent tent space for the season is April 1.**

We also have market T-shirts discounted for \$12 with our logo on the front if you would like to purchase one. Thank you for your continued support and I hope to see you during our 2012 season.

Sincerely,

Beth Chubb, Chairperson
Buchanan Farmers' Market

